

# GUIDELINES

Manuscripts must be submitted via

**QI's online submission service:**

**[www.manuscriptmanager.com/qi](http://www.manuscriptmanager.com/qi)**

Manuscripts should be uploaded as a PC Word (doc) file with tables and figures included at the end of the document. No paper version is required.

- Original articles are considered for publication on the condition that they have not been published or submitted for publication elsewhere.
- The publisher reserves the right to edit manuscripts to fit the space available and to ensure conciseness, clarity, and stylistic consistency, subject to the author's final approval.
- Manuscripts are reviewed and selected in a blinded process by editors and appropriate content experts. Therefore, it is important that submitted manuscripts and illustrations do not contain information that will identify the origin of the paper (except for the title page, which will not be sent to the reviewers).
- Manuscripts that do not follow these outlined instructions will be rejected promptly.

**ACCEPTABLE ARTICLES**

- QI accepts original experimental investigations and review articles concerning topics of clinical relevance to the general dental practitioner. Case reports and technique articles will be very critically reviewed in terms of interest to the general dental practitioner and the supporting data provided.

**MANUSCRIPT PREPARATION**

Manuscripts should be typed double-spaced with a 1-inch margin all around. Number all pages.

- **Title page.** Page 1 should include the title of the article (descriptive but as concise as possible) and the name, degrees, title, professional affiliation, and location of every author. Fax, e-mail address, and complete mailing address must also be provided for the corresponding author. If the paper was presented before an organized group, the name of the organization, location, and date should be indicated.
- **Abstract/Key words.** Page 2 should include a maximum 250-word structured abstract (with headings Objectives, Method and Materials, Results, Conclusion). Abstracts for case reports and literature reviews need not be structured. A list of 6 to 10 key words should also be included.
- **Introduction.** Summarize the rationale and purpose of the study, giving only pertinent references. Clearly state the working hypothesis.

- **Method and materials.** Present method and materials in sufficient detail to allow confirmation of the observations. Published methods should be referenced and discussed only briefly, unless modifications have been made. Indicate the statistical methods used, if applicable.
- **Results.** Present results in a logical sequence in the text, tables, and illustrations. Do not repeat in the text all the data in the tables or illustrations; emphasize only important observations.
- **Discussion.** Emphasize the new and important aspects of the study and the conclusions that follow from them. Do not repeat in detail data or other material given in the Introduction or Results section. Relate observations to other relevant studies and point out the implications of the findings and their limitations.
- **Conclusion.** Summarize the evidence-based conclusions that can be made according to the material presented in the paper.
- **Acknowledgments.** Grant or other financial support should be specified, citing the name of the supporting organization and grant number.
- **Figure legends.** Figure legends should be grouped at the end of the text and typed double-spaced. Detailed captions are encouraged.
- **Abbreviations.** The full term for which an abbreviation stands should precede its first use in the text unless it is a standard unit of measurement.
- **Trade names.** Generic terms are to be used whenever possible, but trade names and manufacturer should be included parenthetically at first mention.

**REFERENCES**

- All references given must be cited in the text, numbered in order of appearance.
- The reference list should be double-spaced at the end of the article in numeric sequence.
- Do not include unpublished data or personal communications in the reference list. Cite such references parenthetically in the text and include a date.
- Avoid using abstracts as references.
- Provide complete information for each reference, including names of all authors (up to six). If the reference is to part of a book, also include the title of the chapter (or part) and names of the book's editor(s).

*Journal reference style:*

1. Dietschi D, Schatz JP. Current restorative modalities for young patients with missing anterior teeth. *Quintessence Int* 1997;28:231–240.

*Book reference style:*

1. Hilton TJ. Direct posterior composite restorations. In: Schwartz RS, Summitt JB, Robbins JW (eds). *Fundamentals of Operative Dentistry*. Chicago: Quintessence, 1996:207–228.

**ILLUSTRATIONS AND TABLES**

- All illustrations and tables should be numbered and cited in the text in order of appearance.
- All illustrations and tables should be grouped at the end of the text in the same PC word document.
- High-resolution images must be sent to the Production Editor upon article acceptance:  
  
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- Original artwork or slides may still be required of the author after acceptance of the article.
- *Note that article acceptance is pending receipt of acceptable original art.*

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The Mandatory Submission Form, which can be found in the journal or on the Quintessence Web site ([www.quintpub.com](http://www.quintpub.com)), must be signed by all authors and faxed to the Administrative Editor (+ 1 630 736-3634) upon notification of article acceptance.

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- Permissions and waivers should be faxed along with the Mandatory Submission Form to the Administrative Editor.

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