

GUIDELINES FOR AUTHORS

MANUSCRIPT SUBMISSION

Submit manuscripts via AJED's online submission service:
www.manuscriptmanager.com/ajed
Manuscripts should be uploaded as a PC Word (doc) file with tables and figures preferably embedded at the end of the document. No paper version is required.

MANUSCRIPT PREPARATION

The Journal will follow as much as possible the recommendations of the International Committee of Medical Journal Editors (Vancouver Group) in regard to preparation of manuscripts and authorship (Uniform Requirements for Manuscripts Submitted to Biomedical Journals, updated October 2008; www.icmje.org).

Manuscripts should be typed double-spaced with a 1-inch margin all around. Number all pages. Do not include author names as headers or footers.

The first page must include the title of the article (descriptive but as concise as possible); the complete names, titles, addresses, and professional affiliations of the authors; and phone, fax, and email address for the corresponding author, who will be assumed to be the first author unless otherwise noted. If the paper was presented before an organized group, the name of the organization, location, and date should be included.

A 150- to 200-word abstract of the article must be included.

Trade names: When a trade name of a product is used, the name of the manufacturer must appear parenthetically at first mention.

Tables: Each table should be logically organized, typed on a separate page at the end of the manuscript, and numbered consecutively. Table title and footnotes should be typed on the same page as the table.

Legends: There should be an individual legend for each illustration. Figure legends should be typed as a group on a separate page at the end of the manuscript. Detailed captions are encouraged. For microphotographs, specify original magnification and stain.

References: References should be included on a separate page in the manuscript. Cite all references

numerically, in order of appearance in the text. Limit references to those specifically referred to in the text. Use the following style for the reference list:

Journals:

1. Al-Johany, SS, Alqahtani AS, Alqahtani FY, Alzahrani AH. Evaluation of different esthetic smile criteria. *Int J Prosthodont* 2011;24:64–70.

Books:

1. Gürel G. Porcelain laminate veneers: Predictable tooth preparation for complex cases. In: Romano R (ed). *The Art of Treatment Planning: Dental and Medical Approaches to the Face and Smile*. Chicago: Quintessence, 2010:249–263.

REVIEW PROCESS

Manuscripts will be reviewed by the editor and editorial staff with expertise in the field that encompasses the article.

Original articles are considered for publication on the condition that they have not been published or submitted for publication elsewhere.

The publisher reserves the right to edit all manuscripts to fit the space available and to ensure conciseness, clarity, and stylistic consistency.

ARTICLE ACCEPTANCE

Article acceptance is pending receipt of images judged to be of sufficient quality for publication (see the guidelines below). Once a manuscript is accepted, authors should submit high-quality nondigital images or high-resolution digital image files (on disk) to:

Managing Editor
American Journal of Esthetic Dentistry
Quintessence Publishing Co, Inc
4350 Chandler Drive
Hanover Park, IL 60133

The disk/package should be labeled with the first author's name, shortened article title, and code number assigned upon acceptance.

Nondigital Image Format. When submitting nondigital images please consider the following points:

- Clinical photographs/radiographs. Submit original 35-mm slides, high-quality glossy prints, or original film. If arrows, letters, or numbers need to be added to the images, submit black-and-white or colored prints of each transparency with the appropriate labels drawn.

- Line drawings. Figures, charts, and graphs should be professionally drawn. Text should be large enough to be read after reduction. Good quality computer-generated laser prints are acceptable (no photocopies). Lines within graphs should be of a single weight unless special emphasis is needed.
- The figure number, first author's last name, and proper orientation should be indicated on each image.
- Handle illustration materials carefully. Do not bend, fold, or use paper clips. Do not mount slides in glass.
- For protection against damage or loss, authors should retain duplicate slides and illustrations.
- All illustrations are returned after publication.

Digital Image Format. When preparing final images to send, consider the following points:

- Resolution must be at least 300 dpi when the image is 3 inches wide.
- Images saved in TIFF format are preferred, but JPG or EPS files are acceptable.
- Images grouped together must be saved as individual files.
- Images containing type should either be saved as a layered file or provided along with a second file with type removed.
- Line art (graphs, charts, line drawings) should be provided as vector art (Illustrator or EPS files)
- Please do not embed images into other types of documents (eg, Word, Excel, PowerPoint, etc).

MANDATORY SUBMISSION FORM

The Mandatory Submission Form (accessible from AJED's home page at www.quintpub.com) must be signed by all authors and faxed to the AJED Managing Editor (630-736-3634).

PERMISSIONS AND WAIVERS

Permission of author and publisher must be obtained for the direct use of material (text, photos, drawings) under copyright that does not belong to the author.

Waivers must be obtained for photographs showing persons. When such waivers are not supplied, faces will be cropped to prevent identification.

Permissions and waivers should be faxed along with the Mandatory Submission Form to the AJED Managing Editor (630-736-3634).